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## ARCHIVAL POLICY

### TITLE

This Policy shall be called 'Archival Policy'.

### COMMENCEMENT

This Policy shall be effective from 10<sup>th</sup> November, 2016.

### OBJECTIVE

- a. This Policy is framed in accordance with the requirement under Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).
- b. The Company is required to disclose the policy on its website.

### DEFINITIONS

- a. "Board" means the Board of Directors of GRP Limited.
- b. "Company" means GRP Limited.
- c. "Policy" means this Policy, as amended from time to time.
- d. "Listing Regulations" means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).

### POLICY

- (a) The Company shall disclose on its website under "Investor Cell" section under the heading "Corporate Governance Submission to Stock Exchanges " all such events or information ("disclosures") which are required to be disclosed to the stock exchanges under Regulation 30 read with Schedule III of the Listing Regulations.
- (b) The disclosures made to the stock exchanges shall be hosted on the Company's website for a period of five years from the date of initial posting, and thereafter be stored in the archives of the company for such period as may be decided by the Managing Director from time to time, subject to applicable law.

### AMENDMENTS

The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this Policy entirely with a new Policy.

This policy has been approved by the Board of Directors at its meeting held on 10<sup>th</sup> November, 2016.